



FEES AND CHARGES SHEET

Millbanks, Wheatacre House, Exchange Street, Attleborough, Norfolk, NR17 2AB

Clause numbers are shown for ease of reference only – please refer to the clause for full explanation of the service.

All fees are shown inclusive of VAT @ 20% (figures excluding VAT are quoted in brackets)

SERVICE	FEE
LET ONLY SERVICE	100%inc VAT (83.33%+VAT) of the first month's rent set up fee
RENT COLLECTION SERVICE THE HALFWAY HOUSE BETWEEN SELF MANAGING AND ESSENTIALS PACKAGE THE SEMI DIY OPTION	90%inc VAT (75%+VAT) of first month's rent – minimum £474.00inc VAT (£395.00+VAT) Plus 9.6 % inc VAT (8%+VAT) of gross monthly rent payable throughout tenancy
FULLY MANAGED SERVICE	72%inc VAT (60%+VAT) of first month's rent – minimum £420.00inc VAT (£350.00+VAT) plus 14.4%inc VAT (12%+VAT) of gross monthly rent payable throughout tenancy
Rent Guarantee & Legal Protection	Is payable monthly at an additional 3+ + VAT, example pricing below Rent of £600pm = £21.60pm Rent of £800pm = £28.80pm Rent of £1000pm = £36.00pm
Renewal of Tenancy Fees	£120 Inc VAT (£100 plus VAT)
Referencing Fee per tenant	£50 inc VAT (£41.66 plus Vat)
Cancellation of Management Admin Fee	1.5 x monthly rent plus VAT
Property Acquisition Service	3.6 % inc VAT (3%+VAT) of purchase price
Vacant Property Management	£108.00inc VAT (£90.00+VAT) per calendar month plus £300.00 float
Inventory	£120 inc VAT (£100 plus VAT)
Check Out Inspection	£90.00inc VAT (£75.00+VAT)
Deposit Dispute Fee	£240.00inc VAT (£200.00+VAT)
Court Attendance	£252.00inc VAT (£210.00 +VAT) per hour
Bailiff Attendance	£150.00inc VAT (£125.00+VAT)
Property Visits Managed Properties	£36 inc VAT (£30 plus VAT)
Property Visits Non-Managed Properties	£72.00inc VAT (£60.00+VAT)
Gas Safety Certificates	By Invoice from Contractor
Electrical Installation Condition Report	By Invoice from Contractor
Smoke Alarm/Carbon Monoxide Detector	By Invoice from Contractor
Serving Notices (Rent Collection Service)	£78.00inc VAT (£65.00+VAT) per notice
Energy Performance Certificate	£95.00inc VAT
Deposit Registration Administration (Fully Managed)	£36.00inc VAT (£30.00+VAT) per annum
Deposit Registration Administration (Let Only)	£72.00 inc VAT (£60 plus VAT)
Key Cutting	£20.40inc VAT (£17.00+VAT) per key
Landlord Withdrawal from Offer (Pre Tenancy Commencement)	Expenses to a max of £450.00inc VAT (£375.00+VAT) dependent on case
Assured Shorthold Tenancy Agreement	£240.00inc VAT (£200.00+VAT)

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